

**Connected Canopy**

**Request Form**

**Section 1: Basic Information**

|  |  |
| --- | --- |
| Your Name: |  |
| Organization (if applicable): |  |
| Contact Email: |  |
| Contact Phone Number: |  |

**Section 2: Event Purpose and Details**

|  |  |
| --- | --- |
| Why would you like to use the Connected Canopy space? *(Briefly describe your purpose and event.)* |  |
| Type of Activity: *(e.g., performance, exhibition, workshop, talk, film screening, market, etc.)* |  |
| Proposed Date(s) and Time(s) of Event: |  |
| Expected Number of Participants/Audience: |  |

**Section 3: Requirements & Promotion**

|  |  |
| --- | --- |
| Equipment or Facilities Needed: *(e.g., projector, sound system, tables, chairs)* |  |
| Will you be promoting the event publicly? (Yes / No) |  |
| Please describe any special requirements or additional information: |  |

By submitting this form, you fully understand and consent to all terms

and conditions stated.