## Organizers:





Sponsors:

## Debra Fram and Eric Schwartz



# Space Guidelines CONNECTED CANOPY

## **About Connected Canopy**

Connected Canopy is a program created and designed by Creative Generation, produced in collaboration with Cambodian Living Arts.

Connected Canopy is a newly established outdoor community arts space, inaugurated in February 2025, with a capacity to accommodate up to 80 people.

Connected Canopy is a welcoming, inclusive, and safe space designed to support the vibrant arts community. The space provides an opportunity for artists, cultural practitioners, and community members to present a wide range of creative and cultural activities — including talks, exhibitions, performances, film screenings, readings, and more. This also includes CLA's own programming.

These guidelines are intended to inform prospective users of the terms and conditions for proposing and hosting events at Connected Canopy Space.

#### Eligibility & Types of Activities

Connected Canopy is open to proposals from individual artists, cultural workers, collectives, and organizations. Activities may include, but are not limited to:

- Live performances
- Visual art exhibitions
- Workshops and trainings
- Talks, panels, and lectures
- Film screenings
- Book readings
- Weekend community markets

#### Space Availability & Event Timing

- Weekdays (Monday–Friday): Events may be scheduled after 5:30 PM to 10:00 PM
- Weekends: Events may take place on Saturdays only, from 9:00 AM to 10:00 PM (in compliance with local regulations).

#### Proposal Submission & Selection Process

- Proposals must be submitted at least one month before the intended event date.
- All proposals will be reviewed by CLA's Selection Committee.
- Applicants will receive a decision within five (5) working days of submission.

#### **Equipment & Facilities**

CLA will provide the following during the pilot period:

- Projector and screen
- Sound system
- Whiteboard

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- Tables and chairs
- Floor mats and cushions
- Water dispenser

Any additional equipment must be arranged by the organizer.

Organizers are responsible for proper use of provided equipment. Damages must be reported immediately; replacement costs may apply.

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#### **Event Promotion**

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- CLA will provide promotional support through its digital platforms with the agreed promotional plan.
- Event organizers are responsible for audience outreach or ticket sale
- All promotional materials using CLA's name or logo must be submitted for review and approval.
- CLA welcomes sponsorships from diverse partners, but not from alcohol or tobacco products. Other product lines under the same company may be considered if there's no brand visibility

### Code of Conduct & Space Usage

Connected Canopy is a shared community space. To ensure a positive experience for everyone, we kindly ask all users to follow these in-house rules:

- Respect the space, equipment, and fellow users.
- Disruptive behavior, smoking, alcohol, or illegal substances are prohibited.
- Organizers must return the space to its original condition after use.

#### Food, Beverage & Clean-Up

- Light snacks and drinks are allowed.
- Cooking or heating appliances are not permitted.
- Event organizers are responsible for cleaning up and disposing of waste properly, with support from the CLA team as needed.
- Environmental friendly

#### Storage & Liability

- Temporary storage of event-related materials may be allowed up to 24 hours before and after the event, subject to mutual agreement.
- CLA is not liable for any lost or damaged personal property left in the space, but we will support investigations to the best of our ability.

## Parking lots

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No parking available on-site during the event. Attendees must park at one of the following locations:

- Aeon Mall Sothearos
- Svay Pope Pagoda

#### **Contact & Submissions**

For proposals and inquiries, please contact:

- 😢 admin@cambodianlivingarts.org
- 986 032 +855 23 986 032

For more updates, you can follow CLA on:

- Cambodian Living Arts (CLA)
- o cambodianlivingarts
- in <u>Cambodian Living Arts</u>
- Cambodian Living Arts
  - CambodianLivingArts
- artsopportunity















From all of us at CLA, we look forward to welcoming you to

#### **Connected Canopy**

- a space for creativity, community, and cultural connection!